



UNC CHARLOTTE

The University of North Carolina at Charlotte

Remembrance Memorial

Design Services - Advance Planning

Request for Qualifications

Addendum Number 1

January 8, 2021

Question 1:

Can artists that have completed artworks for ASC be eligible for this project?

Response:

Yes, Artists that have completed artworks for ASC are eligible for this project.

Question 2:

Is it acceptable for the lead artist to apply with the North Carolina Licensed Professional listed within the Qualifications Pack, or does the pack need to be submitted by the North Carolina Licensed Professional?

Response:

The qualifications submission can be submitted by the artist. The qualifications submission should specifically state which professional firm and individual professional will be contractually responsible for the project.

Question 3:

The RFQ notes that CVs are a maximum of 2 pages in length, but that "If applying as a team, all team members must submit resumes." Does this mean that if our collective team has 5 team members, we may technically have up to 10 pages in CVs?

Response:

Yes, the total number of pages for resumes is a maximum of 2 pages per team member. A resume must be submitted for each team member.

Question 4:

Can the CVs also contain information about the collaborating firms/ studios, or must any information about the firms/ studios be in the 3-page Statement of Interest?

Response:

The information about the firms/studios should be included in the 3-page Statement of Interest.

Question 5:

There is an 8-image maximum for the Qualification Pack, please confirm this limit applies to the whole team and not, for instance, 8 images from the artist and 8 images from the landscape architecture firm.

Response:

A maximum of 8 images from each artist, design and engineering firm can be included in the qualification's submission.

Question 6:

Can you elaborate on the intent of the team organization for this project? i.e., Is the intent for this project to be artist-led?

Response:

The intent is to have an integrated design solution. The artist's concept and design for the Remembrance Memorial will provide the foundation for the project. The contract for the project will be held by a professional licensed in the state of North Carolina as stated in the RFQ. How the artist/design team organizes the team and assigns the roles and responsibilities is up to each team. The roles and responsibilities should be addressed in the qualifications submission.



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Addendum Number 2

January 12, 2021

According to 01 NCAC 30D.0301, all designers or consultants shall submit design qualifications information (Federal Standard Form 330) prior to being considered by the pre-selection committee.

Sections I and II of the Standard Form 330 MUST be included as part of the qualification submission. The SF 330 forms are not included in page limit for the qualifications package.

Please see the link below for the SF 330 form.

<https://www.gsa.gov/forms-library/architect-engineer-qualifications>